

TERMS OF REFERENCE

Position Title	Climate Change and Disaster Risk Reduction Adviser
Long-Term / Short-Term	Long-term (Feb – Dec 2025)
Position Location	Bangkok, Thailand
Reports To	Director of Climate and Inclusion
Deadline	11:59 pm (Bangkok time) on Friday, 21 February 2025.

Program Background

Partnerships for Infrastructure (P4I) is the Australian Government's flagship infrastructure initiative for Southeast Asia. It partners with Cambodia, Indonesia, Laos, Malaysia, Philippines, Thailand, Timor-Leste, Vietnam and the Association of Southeast Asian Nations (ASEAN) to foster inclusive growth through sustainable economic infrastructure (i.e. transport, energy, telecommunications, and utilities). Phase 1 of P4I will run from 2021 to December 2025, with Phase 2 currently in the design process and due to begin early 2026.

Delivered through a single cohesive team, the initiative is led by the Australian Department of Foreign Affairs and Trade in collaboration with EY, Adam Smith International, The Asia Foundation and Ninti One. The Program's Head Office is in Bangkok.

P4I focuses on infrastructure prioritisation and planning, policy and regulation, procurement, and project preparation (P4I does not finance infrastructure delivery). All services address gender equality and social inclusion, disaster risk reduction and climate change issues. P4I can respond to rapid requests but aims to develop longer-term infrastructure engagement.

The Disaster Risk Reduction and Climate Change (DRRCC) team leads the advice and quality assurance of low carbon and disaster/climate resilience integration into over 100-plus energy, transport, public investment management and telecommunications activities. The team is located in Bangkok and across the region, drawing down on technical climate and disaster specialists utilised to support high-volume technical inputs into activities.

Further information about P4I is available at www.partnershipsforinfrastructure.org

The Role

The Climate Change and Disaster Risk Reduction Adviser will report to P4I's Director of Climate and Inclusion, leading the DRRCC team and working closely with the Gender Equality, Disability and Social Inclusion (GEDSI) team, Delivery Partner organisations and other P4I staff to coordinate P4I's integrated approach of DRRCC across all activities.

The role is open to all nationalities and is based in Bangkok.

The responsibilities of the position will include, but not be limited to:

- Manage 3 part-time DRRCC Advisers and a full-time Climate and Inclusion Coordinator to drive the design and implementation of the DRRCC workstream through the twin-track approach of standalone DRRCC activities and integrate DRRCC into the Program's service delivery functions. This includes overseeing the management of a technical panel of climate and disaster specialists.
- Provide low-carbon and disaster/climate resilience advice, identifying relevant entry points for energy, transport, public investment management, and telecommunications as part of the design, implementation, and monitoring processes.
- Work closely with activity teams, DFAT posts and, where relevant, DRRCC sub-contractors, providing quality assurance of all inputs provided.
- Collaborate with stakeholders on DRRCC and infrastructure, including officers and programs at Australian Government posts, Southeast Asian government and ASEAN officials. Coordinate with P4I's Delivery Partner organisations to align activities with their existing programs, training and networking activities



- Support the coordination of DRRCC with other P4I teams, including Operations, Monitoring and Evaluation, Strategic Communications and Knowledge and Government to Government teams.
- Lead DRRCC reporting and tracking of work budgets that feed into Program Performance Reports.
- Lead the development of the DRRCC framework database that tracks implementation against Climate targets.
- Oversee climate finance alignment analysis of the portfolio according to DFAT requirements.
- Oversee Safeguards portfolio, including safeguards panel of technical specialists.

In undertaking all the above, the position will operate as part of P4I's One-Team, contributing to well-coordinated planning and delivery across all members of the Delivery Partner organisations.

Selection Criteria

- Masters qualifications in Climate Mitigation, Energy, Climate Change Adaptation/Resilience, Disaster Risk Reduction/Resilience, Climate Finance, Environmental Policy, International Development or other relevant field.
- At least 10 years of relevant experience at a senior professional level working on disaster risk reduction, climate resilience, and/or climate mitigation or sustainable finance in one or more Southeast Asian countries across infrastructure projects.
- Demonstrated understanding of Low carbon and/or Disaster/Climate resilience issues in infrastructure development, specifically transport, energy, public investment management and/or telecommunications.
- Demonstrated experience in mainstreaming Low carbon and/or Disaster/Climate resilience approaches in government policy, as well as experience working on policy and/or implementation of Low carbon and/or Disaster/Climate resilience projects in the international development context.
- Demonstrated understanding of disaster and climate trends across Southeast Asia and Australia.
- Strong communication, writing and analytical skills in English and preferably in at least one other Southeast Asian language.
- Demonstrated initiative and drive with previous experience working with donors, preferably with Australia's Department of Foreign Affairs and Trade, and a proven ability to prioritise and coordinate multiple activities while producing high-quality outputs.
- Excellent liaison and coordination skills with demonstrated ability to (a) operate effectively in a complex, multi-stakeholder organisation and (b) work effectively with a wide range of external stakeholders, including senior government officials.

How to Apply

Interested applicants, please visit below link

<https://adamsmithinternational1.recruitee.com/o/climate-change-and-disaster-risk-reduction-adviser>

Applications must be submitted before 11:59 pm (Bangkok time) on Friday, 21 February 2025.

Unfortunately, due to the high volume of applications for P4I positions, only short-listed applicants will be contacted.

This position will be hired through Adam Smith International (ASI). ASI is committed to continually improving the diversity of our workforce through the attraction, retention, and development of a diverse range of talented people. Women, people with disabilities, Indigenous and ethnic minority groups, and nationals of P4I's partner countries are encouraged to apply. We want people to be comfortable bringing their whole self to work and recognise that inclusion brings further opportunities for innovation and creativity.